## Personnel - Certified/Non-Certified

## **Publication or Creation of Materials**

Staff members are encouraged to contribute professional articles and news items to local, State and national agencies. As a matter of professional ethics, all professional articles should be cleared through the Office of the Superintendent of Schools in the event that the school system or any of its separate departments is mentioned.

The school system may have legal claim on all products created by its employees on the job or with the assistance of school system resources.

## **Copyrights and Patents**

The Waterford Board of Education recognizes that staff members under contract to the school system may, in carrying out their professional responsibilities, develop patentable or copyrightable educational materials for use in the school program. It is understood by the Board of Education and the staff members that such materials developed as part of regular employment are equally the properties of the school system and the employees.

The Superintendent of Schools shall insure that the contractual agreement and the assignment of copyright interests form shall be executed between the employee and the school system when appropriate.

It is also understood that educational materials created by an employee during the employee's non-work hours without school system resources are the property of the employee.

Policy adopted: Policy revised:

April 15, 2004 October 24, 2019

WATERFORD PUBLIC SCHOOLS Waterford, Connecticut